

**ASHFORD ST MARY'S CHURCH OF ENGLAND PRIMARY SCHOOL  
OVERSUBSCRIPTION CRITERIA 2013/14**

Ashford St Mary's Church of England Primary School admits 60 pupils into each year group. In the event of oversubscription in any year group, the following criteria will be applied:

1. Any Looked After Children.
2. Children of families who live in the Ecclesiastical Parish of Ashford St. Mary the Virgin and regularly attending either St Mary's Church or another Church belonging to Churches Together in Ashford.
3. Children of families who live outside the Ecclesiastical Parish of St. Mary the Virgin but worship regularly at Ashford St. Mary's Church.
4. Children living at the same address as siblings, natural or adopted, attending St. Mary's School at the time of entry.
5. Families with medical, health, social and special access reasons, supported by an appropriate professional.
6. Places will be allocated on the distance from home to the school measured in a straight line.

Allocations within each category will be based on distance from home to school, with those living nearest, measured in a straight line, taking priority.

The school maintains waiting lists for all year groups which are updated every six months.

**Published admission number for 2013/14 is 60.**

**Please see overleaf for definitions for above criteria.**

## Definitions:

- \* **Regular attendance at Church:** is defined as at least monthly for at least a year prior to the LA closing date for foundation stage pupils and at least a year before the date of application for casual admissions and will need to be confirmed by your Minister, who should complete the relevant section on the school's supplementary form.
- \* **Looked After Children/ Children in Local Authority Care:** A child under the age of 18 years for whom the Local authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is subject of a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order. (As defined by Section 46 of the Adoption & Children Act 2002 or Section 8 or 14A of the Children Act 1989).
- \* **Siblings/ Current Family Association:** A brother or sister attending the school when the child starts. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters. The sibling link is maintained as long as the family live at the same address as when the first child applied, or has moved closer to the school than when the first child was offered a place, or has moved to an address that is less than 2 miles from the school using the distance measured by the method outlined in the distance/nearness of children's home to school criterion.
- \* **Distance/ Nearness of children's home to school:** we use the distance between the child's permanent home address and the school, measured in a straight line using Ordnance Survey address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by Ordnance Survey. The same address point on the school site is used for everybody. The school uses measurements provided by the LA and further information on how distances are calculated is available in the Admissions Booklets provided by the LA. A block of flats has a single address point reference, so applicants living in the same block will be regarded as living the same distance away from the school. In the unlikely event that two or more children live in the same block and in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.
- \* **Home Address:** A child's home address is considered to be a residential property that is the child's only or main residence (not an address at which the child may sometimes stay or sleep) and which is either owned by the child's parents or guardian or leased or rented to them under a lease or written rental agreement. Where partners live apart but share responsibility for the child, and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of week days.
- \* **Medical:** Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents' / guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school.

ASHFORD ST. MARY'S CHURCH OF ENGLAND PRIMARY SCHOOL  
WESTERN AVENUE, ASHFORD, KENT, TN23 1ND. TEL. 01233 625531

**SUPPLEMENTARY FORM 2013/14**

Please give your child's details:

Surname \_\_\_\_\_ Forename(s) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_ Contact Telephone No. \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

(Following an offer of a place, the school will seek proof of address and will also need to see your child's birth certificate)

Please give details of person(s) with parental responsibility:

1. Surname \_\_\_\_\_ Forename \_\_\_\_\_

2. Surname \_\_\_\_\_ Forename \_\_\_\_\_

Home Tel No. \_\_\_\_\_ / \_\_\_\_\_ Work Tel No. \_\_\_\_\_ / \_\_\_\_\_

Will there be a brother or sister in this school when you wish your child to start? **Yes / No**

If yes please state name(s) \_\_\_\_\_

**As a church school we would appreciate the following additional information:**

Religion \_\_\_\_\_

Church attended \_\_\_\_\_

**Regular family attendance is required to be  
CONFIRMED BY YOUR MINISTER**  
(See oversubscription criteria - Monthly for at least a  
year prior to application)

**Signature** \_\_\_\_\_

**Print** \_\_\_\_\_

The information on this form is correct to the best of my knowledge and belief

Signed \_\_\_\_\_ Date \_\_\_\_\_